

STAGSDEN PARISH COUNCIL

Minutes of Meeting of the Parish Council

Held Monday 19 November 2018
in the Village Hall at 7:30pm

PRESENT: Joanne Hodson, Jim Watson, Esther Dickson, Mandy Jauncey, Peter Brown, Cllr Mark Smith, Julie Betts (Clerk)

APOLOGIES: Ashley Kenlock

ABSENT:

Action/Power

PUBLIC QUESTION TIME

Mr & Mrs Brown concerns over Canoe Business parking in the village. .
It was noted that complaints had also been received from other villagers.
Cllr Watson to speak with Canoe Trail

The Public
Bodies
(Admission to
Meetings) Act
1960 as
amended by
s100, LGA 1972

34/18 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Ashley Kenlock

LGA 1972, Sch
12 para 40

35/18 **MINUTES OF PREVIOUS MEETING**

The meeting acknowledged that the minutes of the meeting held on
Monday 17 September 2018 were a correct record.

LGA 1972,
Sch 12, para 41

RESOLVED

That the minutes of the meeting, held on 17 September 2018, were
agreed and signed as a correct record.

36/18 **DECLARATIONS OF INTEREST**

As previously declared and as recorded in the minutes.

(a) Borough Councillor's Report, sent by Cllr Mark Smith

Putnoe Walk In Centre to Remain Open

The Bedfordshire Clinical Commissioning Group (BCCG), the body which organises NHS services locally, has announced that the Putnoe Walk in Centre is to remain open to May 2020, albeit with reduced hours.

The BCCG recently stated its intention to close the Putnoe Walk In Centre from Spring 2019. This was linked to plans to open a new Urgent Treatment Centre (UTC) on the Bedford Hospital site. The UTC will provide same-day appointments for minor illnesses over a 12 hour period, 7 days a week via referrals from A & E and the 111 phone service and will reduce pressure on the Hospital's A & E function.

The BCCG undertook a consultation on these plans in August. However, the consultation closed early following the receipt of over 1900 responses, with the BCCG acknowledging the strength of local feeling to retain the Putnoe Walk in Centre.

The BCCG has now agreed with partners at Putnoe Medical Centre that the Walk in Centre continue for at least 2 more years. While weekend opening hours will continue as 8am – 5pm, it will close at 2pm on weekdays, as opposed to 6pm currently. The UTC opened as planned on the 1st October.

Wixams Station

The Borough Council has announced a proposal to invest £14m to build a train station at Wixams.

In 2006, the Wixams housing developer, Gallagher agreed to deliver a train station or otherwise contribute a maximum £13.4m towards the scheme, although spiralling costs have seen the project stall.

The Council now proposes to invest £14m to the overall estimated £27.4m cost of the scheme. This would be funded from borrowing and paid back from the station's income. The plan is in its early stages and £200k has been set aside to undertake a feasibility study.

Ward Fund

As Borough Councillors we have 'Ward Funds' to contribute to community projects. We would urge all organisations and voluntary bodies to discuss with us any schemes you would like us to consider. We are subject to the following deadlines: litter bins, salt bins and salt bin refills - 23rd November 2018; projects to support local organisations - 14th December 2018.

Local Plan 2030

As a reminder, the Council's Local Plan, outlining sites for housing to the year 2030, is currently subject to public consultation. The closing date for responses was the 30th October. For more details search 'Bedford Local Plan 2030'.

Childcare

Since September 2017 the Government has provided 30 hours free childcare for 3 and 4 year olds for 38 weeks of the year (i.e. excluding school holidays). For more information on eligibility see <https://www.childcarechoices.gov.uk/>

38/18 **UPDATES ON CURRENT ISSUES**

(a) Police/Crime Report

The Crime report for August 2018 is attached at Appendix A.

(b) Vacancy

No applicants.

Elections will be held in May 2019. Councillors agreed to promote the vacancy in the newsletter, website and social media. It was also agreed to promote at the Neighbourhood Planning event.

(c) Speedwatch

Group to carry out Speedwatch before Christmas.

(d) Neighbourhood Planning

Awaiting on outcome of Local Plan consultation which should be sometime after 5 December 2018.

Next NHP Event will be in January 2019. The event will be an update for the village and an opportunity to attract new members to the team.

An updated leaflet will be prepared. The group will circulate to parish council before delivering to villagers.

(e) Village Hall

Contractors are working on the oil leak and should be finished by 24 November 2018.

Quiz Night postponed until January 2019.

(f) Allotments

Peter Brown declared an interest.

Allotments AGM 4 December 2018.

2 successful socials – Apple Day and Bonfire. Next event in the new year Curry night.

(g) Christmas

21 places booked for the Christmas Event for senior parishioners.

(h) Broadband

There are still some tasks which need to be undertaken for the FTTP delivery but it is hoped this will go live before the end of the year (this quarter). Unfortunately, there have been a number of operational issues that Openreach have, and are facing, with project deployment. This means that the completion of the work to supply superfast broadband to the Bedford Borough area is now likely to be extended until June 2019.

(i) Street Lighting

Defer until January 2019.

39/18 **PLANNING**

(a) Report of Planning Applications

18/02261/TPO Briar Cottage, 14 Church Lane, Deadwood Ash
Granted

(b) To Consider Planning Applications

Town & Country
Planning Act
1990

18/02859/TPO Willow, prune to allow 3 m clearance from dwelling.
Lane to the rear of 23/25 High Street, Stagsden

RESOLVED

Object

18/02517/OUT Outline application for the erection of 6 dwellings,
Land West of Village Farm, Spring Lane, Stagsden
Cllr Jauncey abstained

RESOLVED

There was a lot of discussion on the location of the residential area not being in keeping with the area shown on the current policy map. Martin Page presented an amended plan which was also discussed. No objections subject to residential boundary area being moved back towards the south which is more in keeping with the Village Policy Map..

18/02557/FUL Erection of agricultural building – revised location,
High View Wick End Stagsden.

No Objections

Appeal - 17/00743/FUL Change of use of land to a residential
caravan site for 4 gypsy families

Cllr Jauncey to draft revised letter and issue for review.

RESOLVED

Object as previous.

40/18 **FINANCE**

- (a) Schedule of Receipts and Payments – Oct/November 2018,
Appendix C

**The Council received the schedule of receipts and payments
made during October/November 2018.**

LGA 1972, s150
(6)

Prop: Joanne Hodson, Sec: Mandy Jauncey, All in favour

- (b) Budget

Councillors consider the proposed budget attached, Appendix D.

The Precept demand had not been increased in the previous year. Councillors agreed an increase to contribute to the completion of the Neighbourhood Plan.

RESOLVED

- (i) That the detailed 2019/2020 Budget, summarised at **Appendix D**, be approved..
- (ii) To approve the Precept of £9500 for 2019/2020.

41/18 **Amenities**

(a) **Play Areas**

BPHA had repaired the walls at the play area.

Cllr Smith confirmed he would contribute £700 towards new play equipment. Clerk to apply to Councillor Funding. Cllr Dickson to pass on details of outdoor Tennis Table.

Clerk to arrange meeting with BPHA to consider play equipment.

(b) **Rights of Way/Footpaths**

Cllr Jauncey to remind planning that verges need reinstating around new development.

Footpath sign at The Forge missing.

Footpath to from Bromham to Stagsden, poor visibility crossing trees and bushes need cutting back side of A428.

(c) **Highways**

Oakcroft sign falling off, Clerk to report.

Bollard top of Hay Lane not working, Clerk to report

42/18 **NEW MATTERS FROM COUNCILLORS FOR DISCUSSION AT NEXT COMMITTEE MEETING**

None

43/18 **CORRESPONDENCE, APPENDIX E**

See Correspondence list attached, Appendix E.

Roythornes Solicitors, Development of Lane at Pastures Farm

Peter Brown declared an interest

Confirmation that scheme B is the route of the proposed access way to the allotments. Enclosed Deed of Variation for signature by Stagsden Parish Council.

RESOLVED

To sign the Deed of Variation for the Scheme B route of access to the allotments.

Prop: Joanne Hodson, Sec: Mandy Jauncey, All in favour

44/18 **DATE OF NEXT MEETING**

Meeting closed at 9.22pm

The next meeting will be held on **Monday 21 January 2018 (7.30pm).**

MINUTES AGREED: _____

Date: _____ **2018**

APPENDIX A

Crime Statistics Sept/Oct 2018

29/08/2018	Burglary - Residential - Dwelling	Bury End	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741
09/09/2018	Theft from a motor vehicle	Spring Lane	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741
10/09/2018	Theft from a motor vehicle	Spring Lane	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741
08/09/2018	Theft from a motor vehicle	Spring Lane	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741
08/09/2018	Theft from a motor vehicle	Spring Lane	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741

18/10/2018	Assault without Injury - Common assault and battery	Bury End	Stagsden	BROMHAM, OAKLEY AND WOOTTON 741
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APPENDIX B

Planning Application update

18/02261/TPO Briar Cottage, 14 Church Lane, Deadwood Ash - Granted

Planning Applications to consider

18/02859/TPO Willow, prune to allow 3 m clearance from dwelling, Lane to the rear of 23/25 High Street, Stagsden

18/02517/OUT Outline application for the erection of 6 dwellings, Land West of Village Farm, Spring Lane, Stagsden

18/02557/FUL Erection of agricultural building – revised location, High View Wick End Stagsden.

Appeal - 17/00743/FUL Change of use of land to a residential caravan site for 4 gypsy families

RECEIPTS & PAYMENTS Oct-November 2018

Income	Exp		
0.72		Nat West	interest
	80	Stagsden Village Hall	hire for parish meetings
	223.21	Bedford Borough Council	salary + admin costs
3.44		Nat West	interest
	223.21	Bedford Borough Council	salary + admin costs
	320	Stagsden PCC	grass cut
	30	Bromham PC	Printing
4.16	876.42		

B/F £20703.58

Income £4.16

Expenditure £876.42

Balance c/f £19,831.32

Budget Proposal

STAGSDEN PARISH
COUNCIL
Proposal 2019-2020

	2018- 2019 Budget	2018- 2019 Actual	2018- 2019 Nov- Mar	2018- 2019 Total	Comments	2019-2020 Proposed
Receipts						
Interest	0	8.22	8	16.22		10
Precept	8446	8446		8446		9500
Grants	0	0		0		
Allotments	600	0	600	600		600
Total Receipts	9046	8454.22		9062.22		10110
Payments						
Election Costs	300	0			leave in election May 2019	300
Staff costs (Salary/Expenses)	3250	2023.18	990	3013.18		3250
Admin (Stationery & Postage)	210	93.4	50	143.4		210
Councillor expenses	100			0		100
Training	100	0		0		50
Subscriptions	90	92		92		100
Hall Hire	100	80		80		100
Village Hall	750	1500		1500		750
Grass Cut	700	320		320		500
S137/Community Action	250	0		0		250
Allotments	600	0	600	600		600
Bank Charges	50	0		0		50
Legal Fees	0	35		35	ICO data protection	50
Audit	220	335		335		400
Insurance	600	544.77		544.77		600
Play Areas	780	0	2000	2000	Consider increasing if want to improve play areas?	850
Open Space	0	0		0	may need in future?	0
Maint of village furniture	200	0		0		200
Defibrillator	150	0	150	150	Village Hall £50, £100 maintenance/Parts	150
Christmas Lunch	0	0	400	400		400
Stagsden Historical Society	0	0	200	200	Paid January - keep?	200
Councillor grants	0	900		900		0
Neighbourhood Planning	596	25	500	525	NHP group may need more?	1000

Minutes Nov 18

10

Signed (Chairman)

Total Payments	9046	5948.35	10838.35	10110
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Notes:

Clerk Salary	2498.52			
BBC Process salary	180			
Agreed Gratuity March 2011	84.55	never paid	7x 84.55 = 507.3	591.85
Allowance for office	250			
Total salary	3013.07			

APPENDIX E

CORRESPONDENCE LIST

14.9.18	letter	Bedford Borough Council	Local Plan 2030 plan for submission consultation details
16.10.18	email	BBC Sonia Gallagher	Request for update on timescales for NHP to prep for referendums
2.11.18	email	Lorraine	handy person in village will to help relatives tree causing damage to the path in alleyway behind Oakcroft
6.11.18	email	Resident	concerns over growing canoe business
15.11.18	letter	Resident	Concerns re proposal to switch off lights in village as per newsletter
15.11.18	email	Louise Ashmore	Diversity Commission Report
15.11.18	email	BATPC	Crime Stats
15.11.18	email	Dave Girling	