

STAGSDEN PARISH COUNCIL

Minutes of Meeting of the Parish Council

Held Monday 16 May 2022
in the Village Hall at 7:30pm

PRESENT: Peter Brown, Jim Watson, Joanne Hodson, Esther Dickson, James Taylor, Julie Betts (Clerk)

APOLOGIES: Councillor Jim Weir

ABSENT:

Action/Power

PUBLIC QUESTION TIME

Nicola Carden ask if a grass cutting contractor was employed to cut the sections of grass around Oakcroft. Clerk to write to BPHA.

The Public
Bodies
(Admission to
Meetings) Act
1960 as
amended by
s100, LGA
1972

1/22 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Weir.

LGA 1972,
Sch 12 para
40

2/22 MINUTES OF PREVIOUS MEETING

The meeting acknowledged that the minutes of the meeting held on Monday 28 March 2022 were a correct record.

LGA 1972,
Sch 12, para
41

RESOLVED

That the minutes of the meeting, held on 28 March 2022, were agreed and signed as a correct record.

3/22 DECLARATIONS OF INTEREST

As previously declared and as recorded in the minutes.

January 2022
Signed (Chairman)

4/22

REPORTS

- (a) Borough Councillor's Report, Cllr Jim Weir

No report.

- (b) Police and Crime Reports

The Crime reports for April 2022 were circulated by email to Parish Councillors, Appendix B.

5/22

UPDATES ON CURRENT ISSUES

- (a) Parish Council Vacancy

Stagsden Parish Council had 2 vacancies. These would be advertised on Social Media and in the newsletter.

- (b) Village Hall

Jubilee event committee meeting organised to discuss Tea Party for Saturday 4 June 2022.

- (c) Allotments

Peter Brown declared an interest in the Allotments.

As you would expect for mid May the allotments are a busy place, with lots of people busy sowing seeds and planting. The weather has been king and things are growing fast. Our membership has remained around the same as last year with most people carrying on with their plots.

We are now able to meet socially and we have organised a number of social events.

Our next event is the Queen's Platinum Beacon Lighting is open to the whole village and will kick off the weekend's celebrations for the village.

The allotments is a great asset for the village.
Shane Hodson, SAALA Chair

January 2022

Signed (Chairman)

(e) St Leonard's Church Wall

Application made to Bedford Borough Council Rural Affairs Committee.

(f) HM The Queen's Jubilee

Thursday 2 June 2022 9.15pm SAALA Beacon Lighting and Barbyque

Saturday 4 June 2022 1.-3.30pm Tea Party in the Village Hall

RESOLVED

That Stagsden Parish Council contribution £500 to the Jubilee Celebration; £250 for SAALA and £250 for Stagsden Vill Hall.

6/22 **PLANNING**

(a) To Consider Planning Applications

Town &
Country
Planning Act
1990

22/00814/815/FUL & LBC, The Old Vicarage 30 High Street, Single Storey rear orangery extension

RESOLVED

No Objection

22/00904/FUL, 90 Bedford Road, Erection of dwelling and cart shed.

RESOLVED

Objection – outside the Settlement Policy Area but recognises the site was a preferred site when consulting for the Neighbourhood Plan.

21/02526/MAF Snakes Meadow West End Stagsden, Amended plans – Landscape Assessments

RESOLVED

Objection

22/00673/REM, All matters reserved for the erection of 6 dwellings and associated works, pursuant to outline permission 18/02517/OUT

- (b) Report of Planning Applications: No Updates

7/22 **FINANCE**

- (a) Schedule of Receipts and Payments – April/May 2022, Appendix C

The Council received the schedule of receipts and payments made during April/May 2022.

LGA 1972,
s150 (6)

RESOLVED

That the schedule of receipts and payments made during April/May 2022, and as circulated, be approved.

- (b) Financial Regulations

Financial Regulations were circulated.

The financial regulations are as recommended by NALC in 2019 and there have been no further updated copies.

RESOLVED

To reaffirm the Financial Regulations.

- (c) Annual Governance Statement & Return 2021 – 2022

The Clerk/Responsible Financial Officer reported that the financial accounts for the financial year 2021/2022 had been subject to internal audit. A copy of the Internal Audit Report had been previously circulated and had confirmed that the financial position is correctly stated and that the Parish Council appears to be well run, effectively and efficiently organised and meets the various legislative and other standards required of it.

RESOLVED

That the Annual Internal Audit Report for the year ended 31 March 2022 be acknowledged.

Annual Return 2021/2022: Section 1 Annual Governance Statement

Parish Councillors considered Section 1 – Annual Governance Statement for the year ending 31 March 2022.

Parish Councillors confirmed their responsibility for ensuring a sound system of internal control including the preparation of the accounting statements by answering “Yes” to the relevant section of the Annual Return.

RESOLVED

That the Annual Governance Statement (at Section 1 of the Annual Return) for the year ended 31 March 2022 be approved.

Annual Return 2021/2022: Section 2 Accounting Statements

The meeting considered the Accounting Statements, Section 2 of the Annual Return for the year ended 31 March 2022 (circulated prior to the meeting) which identified a total balance at year end of £29,472 compared to the balance brought forward as at 31 March 2021 of £26,624.

In accordance with Regulation 15(2) of the Accounts & Audit Regulations 2015, the Parish Council will make available the financial statements and other documents for public inspection for a period of 30 working days which must include the first 10 working days of July and, as such, it had been determined that the notice of the period for the exercise of public rights must be displayed showing information is available for inspection from 6 June 2022 to 15 July 2022. Arrangements for the public inspection would, therefore, be made in line with these timescales.

RESOLVED

That The Accounting Statements (at Section 2 of the Annual Return) for the year ended 31 March 2022 be approved.

RESERVES HELD

Reserves held are for the following projects:

£1,000 Pension (Agreed at £84.55 per year 2011)

£10,000 Public Open Space Reserve

£8,000 St Leonard's Church Wall

Total Reserve £19,000

8/22 **Amenities**

(a) **Play Areas**

Cllr Dickson had purchased games for the play area:

Large Jenga, Connect 4 and Dominos at a cost of £89.97.

The chain on the bridge to the slide needs checking – Clerk to ask BPHA to check.

Community Flower/Herb Box

Defer to September 2022 meeting.

(b) **Rights of Way/Footpaths**

Footpaths – There were concerns that a footpath had been blocked. Cllr Watson to contact Bedford Borough Council Footpaths and highways.

(c) **Highways**

No concerns.

9/22 **NEW MATTERS FROM COUNCILLORS FOR DISCUSSION AT NEXT COMMITTEE MEETING**

Defibrillator including training.

10/22 **CORRESPONDENCE, APPENDIX F**

See Correspondence List attached.

11/22 **DATE OF NEXT MEETING**

Meeting closed at 8.34pm

The next meeting will be held on **Monday 18 July 2022 (7.30pm)**.

MINUTES AGREED: _____ **Date:** _____ **2022**

CRIME STATS JANUARY 2022

Recorded Date	Committed From	Offence	Street	Beat/Ward
21/04/2022	20/04/2022 22:10	ATTEMPTED BURGLARY - RESIDENTIAL	Wick End	Stagsden 741
17/04/2022	16/04/2022 22:30	DANGEROUS DRIVING	Newport Pagnell Road	Stagsden 741
06/04/2022	05/04/2022 21:00	OTHER CRIMINAL DAMAGE	Spring Lane	Stagsden 741
30/04/2022	23/04/2022 00:00	OTHER FORGERY	High Street	Stagsden 741

Receipts & Payments as at 28 March 2022

5000		Bedford Borough Council	precept
	120.00	33814.32 DM Payroll	
	179.67	33694.32 Julie Betts	April payroll
	44.00	33514.65 HMRC	April payroll
	40.00	33470.65 Information Com office	Data Protection
	44.80	33430.65 HMRC	
	429.67	33385.85 Julie Betts	May payroll
258.10		32956.18 VAT Refund	21-22
250.11		33214.28 VAT Refund	20-21
2.24		33464.39 Nat West	interest
		33466.63	

Balance: 16 May 2022 £33,466.63

CORRESPONDENCE LIST

Received	Type	From	Subject
14.5.22	email	Central Beds	A421 closures
14.5.22	email	Carol Carter	Internal Audit enclosed

January 2022
Signed (Chairman)